



**FAKULTA
HUMANITNÍCH STUDIÍ
Univerzita Karlova**

**Annex No. 1 Directive of the Dean of FHS UK No. 15/2019
Performance of the filing service
at the Faculty of Humanities, Charles University**

1. Electronic address of the Faculty of Humanities, Charles University

In accordance with Article 2(3), the organisation of the Registry is organised on an electronic official notice board and all information is available on the website: <https://fhs.cuni.cz/FHS-526.html>.

2. List of file nodes of the Faculty of Humanities of Charles University performing file service

a) In accordance with Article 2(6), the filing service is carried out at the following filing nodes of the Dean's Office of the Faculty (administrative offices):

- Accreditation
- Disciplinary Committee
- Editorial Department
- Economic Department
- Habilitation and Appointment Procedures
- Library
- Department of Doctoral Studies
- Information Technology Department
- Development Department
- Science and Research Department
- External Relations Department
- Personnel and Payroll Department
- Dean's Secretariat
- Secretariat of the SHV Programme
- filing service (mailroom, filing room)
- Study Department

- Secretary of the Faculty
- technical and operational department
- foreign department

b) In accordance with Article 2, paragraph 6, the filing service is carried out at the following filing nodes of the Faculty's scientific and pedagogical departments:

- Department of Anthropological Studies
- Department of History of Modern European Culture
- Department of Electronic Culture and Semiotics
- Department of Philosophy in the Context of the Humanities
- Department of Gender Studies
- Department of Historical Sociology
- Department of Liberal Arts and Humanities
- Department of German and French Philosophy
- Department of Oral History - Contemporary History
- Department of Management and Supervision in Social and Healthcare Organizations
- Department of Social and Cultural Ecology
- Department of Civil Society Studies
- Department of Theoretical and Research Psychology

c) In accordance with Article 2, paragraph 6, the filing service is carried out at the following filing nodes of the faculty departments:

- Department of Applied Social Sciences
- Department of Philosophy
- Department of Historical Sciences
- Department of Languages and Literature
- Department of Psychology and Life Sciences
- Department of Social and Cultural Anthropology
- Department of Sociology
- Department of Theory of Art and Creationaplikovaných sociálních věd

I. the full text is effective from 1 August 2022.